

ADDER OAKS

COMMUNITY GENERALIST

CONTACT

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EDUCATION

Bloomsburg University of Pennsylvania

B.S. Mathematics, 2009

Magna Cum Laude

SKILLS

Double-entry accounting

Java, Python, Javascript

Spanish Language

Conflict Resolution, Advocacy

Cooperative Decision-Making Methods

Meditation Instruction

AI Text, Code, and Image Generation

WORK EXPERIENCE

Twin Oaks Community

2011 - present

Twin Oaks Community is an intentional community that promotes cooperation, sustainability, and equality among its members through a fully income-sharing economic system and self-governance. My experience in this innovative environment has developed my collaborative problem-solving abilities, resource management skills, and a deep understanding of diverse perspectives. Below are some of the key roles I have undertaken at Twin Oaks.

IT Manager

2011 - 2013, 2016 - present

- Managed IT infrastructure for 100 users (domestic and business)
- Ensured network security and optimized performance through custom firewalls and traffic shaping
- Troubleshoot network failures and responded to time-sensitive issues efficiently
- Administered Google Workspace for the community, including user management and support
- Responded promptly to help requests, providing solutions for hardware and software issues
- Maintained locally hosted network services such as databases, file shares, and community feedback software
- Led IT projects, such as network upgrades or new software implementations, from planning to completion

Microschool Founder and Director

2016 - 2022

- Founded and managed a community microschool
- Developed diverse and engaging curricula
- Recruited, trained, and mentored teachers
- Fostered a collaborative and enriching educational environment

Economic Planner

2012 - 2020

- Provided guidance on economic decisions
- Collaborated with community teams and members
- Designed and implemented a participatory budgeting process
- Communicated with membership through custom reports and text informants

Community Planner (Board of Directors)

2013 - 2014, 2019 - 2020

- Applied creative problem-solving techniques to address complex issues
- Reached compromises on difficult decisions
- Authored informative community documents to promote transparency and accountability
- Led community pandemic response

Operations Manager, Twin Oaks Hammocks

2011 - 2016

- Managed production and business operations
- Coordinated with suppliers, customers, and contractors
- Implemented organizational systems for communication and record-keeping
- Facilitated conflict resolution among workers
- Collaborated with area managers to optimize production flow
- Analyzed sales and inventory data to adjust production plans

Self-Employed Online Teacher

Math Instructor via Outschool.com

2023 - present

- Taught K-12 math at all levels, from elementary to advanced, to a diverse group of students
- Designed and developed engaging and effective lesson plans tailored to individual learning needs
- Provided one-on-one tutoring, academic-focused courses, and enrichment clubs to enhance student learning
- Achieved a 4.96/5 rating from parents, reflecting high levels of satisfaction and positive feedback
- Utilized Zoom and other online interaction tools to create a supportive and interactive learning environment
- Fostered student participation and success through innovative teaching methods and personalized attention

Sirimangalo International Buddhist Meditation Society

Director, Treasurer

2019 - 2023

- Collaborated on strategic, long-term planning initiatives
- Stewarded organization assets
- Raised funds and developed relationships with donors
- Transitioned spreadsheet-based records to a double-entry accounting system
- Created financial reports and communicated financial information with the Board, the community, and government agencies